

# CONTRACT APPROVAL FORM

(Contract Management Use only)

**CONTRACT TRACKING NO.**

**CM2673-A1**

## CONTRACTOR INFORMATION

Name: Halff Associates, Inc. (formerly Genesis Halff)

Address: 6621 Southpoint Drive North, Suite 300 Jacksonville FL 32097  
City State Zip

Contractor's Administrator Name: Samantha Kowalewski Title: Project Manager

Tel#: (904) 730-9360 Fax: \_\_\_\_\_ Email: sKowalewski@Halff.com

## CONTRACT INFORMATION

Contract Name: Professional Arborist Services Contract Value: NTE \$9,300.00

Brief Description: 1st Amendment to incorporate name change to Halff Associates, Inc and extend agreement for an additional one (1) year. Review tree protection plans, review proposed mitigation plans/techniques, verify species/health and on occasion, provide expert testimony.

Contract Dates : From: 4/11/19 to: 4/10/20 Status:  New  Renew  Amend# WA/Task Order

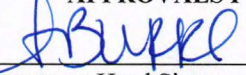
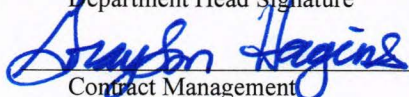
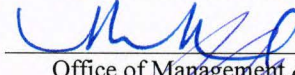
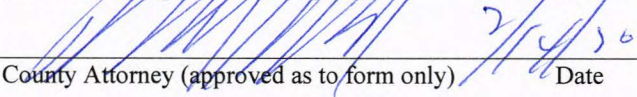
How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other Professional Services

### If Processing an Amendment:

Contract #: CM2673 Increase Amount of Existing Contract: \$12,000.00

New Contract Dates: 4/11/20 to 4/10/21 TOTAL OR AMENDMENT AMOUNT: \$21,300.00


### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- |    |   |                 |  |
|----|---|-----------------|--|
| 1. |  | <u>2/4/2020</u> | <u>Planning and Economic Opportunity</u> |
|    | Department Head Signature   | Date            | Submitting Department                    |
| 2. |  | <u>2/13/20</u>  | <u>04247515-531025</u>                   |
|    | Contract Management   | Date            | Funding Source/Acct #                    |
| 3. |  | <u>2/11/20</u>  |  |
|    | Office of Management & Budget   | Date            |  |
| 4. |  | <u>2/11/20</u>  |  |
|    | County Attorney (approved as to form only)  | Date            |  |

NOV 09 10:27 AM '20

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

 \_\_\_\_\_

Michael Mullin Date

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

**FIRST AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES**

**THIS Amendment** made and entered into this 14 day of February, 2020 by and between **Nassau County Board of County Commissioners**, hereinafter referred to as "County," and **HALFF ASSOCIATES, INC.**, whose principal address is 6621 Southpoint Drive, North, Suite 300 Jacksonville, FL 32216.

**WHEREAS**, on April 11, 2019, the County entered into an Agreement with Genesis Halff, Contract No. CM2673, to provide professional services to the Nassau County Planning & Economic Opportunity Department; and

**WHEREAS**, on December 18, 2019 the County was notified of the merger of Genesis Halff into its parent company Halff Associates, Inc. per Attachment "A", which is attached hereto and made a part hereof; and

**WHEREAS**, it has become necessary to amend the Agreement entered into on April 11, 2019 to reflect this merger; and

**WHEREAS**, the Agreement provided for an initial term beginning on the date of its execution and ending on April 10, 2020 with the option to extend the performance period for one (1) year increments upon mutual agreement between both parties; and

**WHEREAS**, the parties desire to amend and extend said Agreement for an additional one (1) year beginning April 11, 2020 and ending April 10, 2021.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. Name Change. This Amendment is an administrative change to the Agreement, wherein both parties acknowledge that, due to the merger of Genesis Halff into its parent company effective December 18, 2019 as detailed in Attachment "A" that the name be changed to Halff Associates, Inc.

2. Assumption. Halff Associates, Inc. assumes all obligations of Genesis Halff as set forth in the Agreement entered into on April 11, 2019.

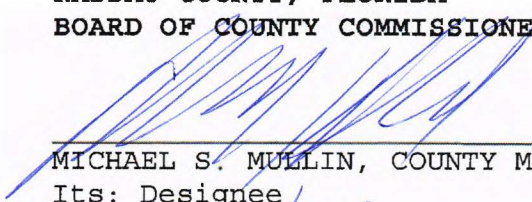
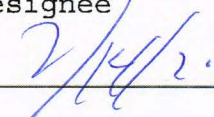
3. Parties. The parties agree that no further modification of the Agreement entered into on April 11, 2019 is required to reflect this Name Change.

4. Extension. In accordance with Article 4, Term of Agreement, dated April 11, 2019 the performance period is hereby extended beginning April 11, 2020 and ending April 10, 2021.

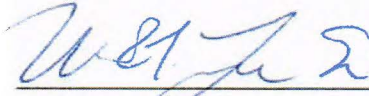
5. All other provisions of the original Agreement not in conflict with this Amendment shall remain in full force and effect.

(Signatures to continue on the next page)

**NASSAU COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS**

  
\_\_\_\_\_  
MICHAEL S. MULLIN, COUNTY MANAGER  
Its: Designee  
  
\_\_\_\_\_  
Date

**Halff Associates, Inc.**

  
\_\_\_\_\_  
By: Mark T. Llewellyn Sr., PE  
Its: Executive Vice President  
Date: 02/03/2020

ATTACHMENT "A"

Ms. Sue Ann Allegar  
Nassau County BOCC  
96135 Nassau Place, Suite 6  
Yulee, FL 32097

December 18, 2019

RE: Request for Consent to Assignment

Dear Ms. Allegar:

The purpose of this letter is to notify you that Genesis Halff, Inc. (GHI) is being merged into its parent company Halff Associates, Inc. (Halff) as the final step in the acquisition process.

In connection with this adjustment, GHI assigns all of its right title and interest in and to the Contract(s) (as described below) to Halff, and Halff fully assumes all of GHI's duties and obligations stipulated under the Contract(s).

The Contract(s) that will be assigned are listed in **Exhibit "A"** of this Assignment Letter, which is incorporated fully herein. By your execution of this Assignment Letter you confirm and consent to the following: (i) the assignment of the Contract(s) from GHI to Halff (the "**Assignment**"); and (ii) that the Contract(s) remain in full force and effect in accordance with their terms and that the Transaction and the Assignment will not be deemed a breach of or default under the Contract(s).

Sincerely,


**Genesis Halff, Inc.**

By:   
Name: **MARK T. LLEWELLYN, SR.**  
Title: Executive Vice President

The undersigned hereby acknowledges and consents to the matters set forth in this letter as of the 14 day of February 2020:

Affirmation of knowledge of and consent to the Assignment described herein by Halff Associates, Inc. dated this the 18<sup>th</sup> day of December 2019.

**[CLIENT]**  
By:   
Name:  
Title:

**HALFF ASSOCIATES, INC.**  
By:   
Name: Joseph Sagel, PE  
Title: Financial Director

**EXHIBIT "A"**

<b><u>Contract / Project Number</u></b>	<b><u>Contract Date</u></b>
040060.001: Nassau County Arborist Efforts/080740006	4/11/2019